

Division of Career Education New Teacher Mentoring Program



Structured Experiences I – First Semester First Year Protégé

As a part of the Mentoring Program, structured experiences will guide protégés through activities required of Career Education Teachers. Mentors will provide guidance in the development phase and feedback after the structured experiences are completed. All Structured Experiences I for first semester will need to be completed and sent to your mentor prior to due dates indicated on individual experiences. Mentors will complete a comment form for each Structured Experience. One copy of the comment form will be sent to MCCE and a copy will be given to the protégé.

Check with your school administrator or co-workers to determine if any components of these projects are already in place.

Structured Experience I.1 Mentor Comment Sheet DUE October 1, 2004

Following the district's format, create a syllabus for each course that includes the following components: rationale which relates the course goals to the district's mission and philosophy, a general description of the content of the course, general goals for graduates in the program area.

Structured Experience I.2 Mentor Comment Sheet DUE November 1, 2004

Create a program of activities/calendar for your career and technical student organization that includes activities designed to develop leadership skills, community/school service, occupational competence, and professionalism. Include the structure of chapter officers (President, V.P., etc.), election procedures, and officer responsibilities.

Structured Experience I.3 Mentor Comment Sheet DUE December 1, 2004

Prepare a professional development plan for the 2004-2005 year. Select three (3) areas to include in your plan. A list of suggestions follows:

Classroom Management
Time Management
Classroom Instruction
Technology in the Classroom

High-Stakes Accountability
Sensitivity Awareness
Student Motivation
Relationships with Parents and Colleagues

Note: All of the assignments are designed to support your work in your district. **Adapt these experiences to support the work you need to do for your district.** Work closely with the mentor to accomplish these assignments.